

## Student Reserve Board Program Summary Report

Organization: \_\_\_\_\_

Event Name: \_\_\_\_\_

Event Date: \_\_\_\_\_ Attendance at event: \_\_\_\_\_

Expected Revenue: \$ \_\_\_\_\_ Actual Revenue: \$ \_\_\_\_\_

Expected Expenses: \$ \_\_\_\_\_ Actual Expenses: \$ \_\_\_\_\_

Funds received from SRB: \$ \_\_\_\_\_

Unused funds from SRB: \$ \_\_\_\_\_

Total Loss (if applicable): \$ \_\_\_\_\_

Please Explain:

Total club contribution \$ \_\_\_\_\_

Give a brief description of the program's success:

What problems (if any) came up? What do you think caused them? How could you make your event more successful?

List any significant changes that occurred with your event, which were not listed in your SRB event proposal, (i.e. costs, location change, activities, etc.):

### **Important:**

**On a separate sheet of paper, please list all expenses incurred and income received.**